



## Meet Conditions

### Guildford City Distance Meet

### December 2010

- Facilities:** Eight lane 50m pool, electronic timing with scoreboard.
- Affiliation:** Guildford City SC are affiliated to ASA South East Region.  
The meet will be held under ASA Laws and ASA Technical Rules.  
The meet is licensed at level 1 (session 2) and level 3 (session 1) and held under license numbers **1SE0095 and 3SE0096**
- Age Groups:** Ages as at **18 December 2010**.  
Age groups 11 and under, 12/13, 14/15, 16 and Over.
- Entries:** Closing date for entries is **17 November 2010**.  
Entries must fall within the qualifying times. Entries may be restricted subject to timescales. Fastest swimmers in will be accepted. Any swimmer rejected from the level 1 session will not be eligible for the level 3 session (unless the level 3 session is undersubscribed. In the event that the level 3 session is undersubscribed, level 1 swimmers will be eligible to swim in this session on a time trial basis only).  
Guildford City SC reserve the right to close the meet or individual events within the meet earlier than the specified closing date.  
Entries which fall outside of the consideration times may be accepted on an exhibition (time trial only basis if there is sufficient space (this means that such entries will be ineligible for awards).  
All entries must include Date Of Birth and ASA Registration Number details.  
Club entries should be submitted using the Hy-Tek electronic entry system (download available via [www.guildfordcitysc.com](http://www.guildfordcitysc.com)).  
Individual entries may be accepted using individual entry forms also available via the website.  
Guildford City SC reserves the right to reject any entry without giving a reason.  
The submission of entries either electronically or by entry form indicates acceptance of the Meet Rules.  
Guildford City SC reserves the right to alter the entry closing deadline.
- Entry Fees:** Entry fees are £10.00 per event with a refund of £3.00 available for collection upon registration or withdrawal with at least 14 days notice prior to the event.  
Cheques made payable to Guildford City SC.  
The entry fee includes a levy payable to ASA South East.
- Events:** Events will be seeded, with heats being swum in a spearhead formation.  
All events will be swum on a **heat declared winner basis**.  
It is the responsibility of the swimmer to report to the stewarding area in sufficient time for each event. Guildford City SC cannot be held responsible for any swimmer missing the start of their particular heat.
- Warm Up:** Swimmers and coaches must ensure that they take no action that would endanger themselves or others.  
Swimmers should swim in the direction indicated by the lane direction cards.  
Sprint lanes will be announced if required.
- Awards:** Awards will be made to the first three placed swimmers in each age group.  
Presentations will not be made. Awards should be collected from the awards table.

**Poolside Passes:** Poolside passes are available at a cost of £10.

Poolside passes will include admittance to all sessions, programmes and results (if a results request sheet is completed at meet).

**Time Trials:** Time trials may be allowed on the day, subject to timing availability. Full details of the swimmer should be provided, including Date of Birth, ASA Registration Number and a time. Time trials will be seeded where a time has been provided.

**Administration:** For information regarding entries, please see [www.guildfordcitysc.com](http://www.guildfordcitysc.com)

For queries and submission of electronic entries, please e-mail [guildfordopen@aol.com](mailto:guildfordopen@aol.com)

For manual submission of entries, poolside passes and any other queries, please contact Jo Tierney, 19 Old Cross Tree Way, Ash Green, Surrey. GU12 6HT. Tel: 0774 500 4496.

**Data Protection:** Swim meet entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required under the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the meet.

**Safety:** Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around Spectrum Leisure Centre. Swimmers must not leave poolside unless they are wearing clothes and shoes having dried themselves.

**Behaviour:** The Guildford City SC Open Meet Management Staff and the Surrey Sports Park management reserve the right to remove any person from the pool area, whose behaviour is either against the pool rules or the efficient running of the meet.

**Security:** Persons are requested not to leave their belongings unattended and to ensure valuables are placed in a locked locker or kept with someone for safekeeping. Guildford City SC nor Surrey Sports Park management will be held responsible for loss of personal property.

**Photography:** In line with the recommendations in the ASA Child Protection Policy, the Promoter of this event insists that any person wishing to engage in any video, zoom or close range photography, including the use of mobile phones with image capturing capabilities, must register their details, in the photographic log book at the programme sales desk, prior to carrying out any such photography.

**Refunds:** Entry fees cannot be fully refunded, except in the event of exceptional circumstance and at the discretion of the Meet Director or Guildford City SC Open Meet Management Staff.

Any eventuality, situation or dispute not covered by the above conditions shall be determined by the Meet Director and/or Guildford City SC Open Meet Committee.